



FRANK BURKE, ESQ.



Fee Schedule

Frank Burke is an independent contractor and sets his own rates. Each party will be assigned a prorated share of the fees, unless agreed to otherwise in advance of scheduling a hearing. The hourly fee for the estimated and scheduled hearing time shall be paid in advance of the hearing date. Such fees will be the joint and several obligation of all counsel. Please note that counsel, not the represented party, has contracted for the neutral's services. Accordingly, counsel will be held responsible for payment of all charges associated with the neutral's services in this matter.

HEARING FEES

Arbitration, Discovery & Judicial Reference, Private Trial, Special Master, and Appraisal

Hourly Rate* **\$500**

*In addition to Administrative Fees listed below

Mediation, Early Neutral Evaluation, and Consultation

Half Day Rate*	\$2,500	Full Day Rate*	\$5,000
Includes up to 4 hours of hearing time on the scheduled day and up to 1 [†] hour of preparation time		Includes up to 8 hours of hearing time on the scheduled day and up to 2 [†] hours of preparation time	

*In addition to Administrative Fees listed below

†Preparation time increases with participation of additional parties

ADMINISTRATIVE FEES

For mediations, ADR Services, Inc.'s Non-Refundable Administrative Fee is assessed once a hearing has been scheduled in the case. For all other matters, including arbitrations, references, private trials, special masters and appraisals, ADR Services, Inc.'s Non-Refundable Administrative Fee is assessed when disclosures are issued. Each party is responsible for this fee, even in the event of a timely cancellation. The fee includes, but is not limited to, case management services from our staff and use of the conference rooms and business facilities throughout the duration of the case.

MEDIATION	\$250.00 per party
ARBITRATION	\$450.00 per party
DISCOVERY & JUDICIAL REFERENCE	\$450.00 per party
PRIVATE TRIAL	\$450.00 per party
SPECIAL MASTER / APPRAISALS	\$450.00 per party
EARLY NEUTRAL EVALUATION / CONSULTATION	\$250.00 per party
INITIAL FILING FEE (Demand for Arbitration)	\$300.00

CANCELLATION AND RESCHEDULING POLICY

Notice of cancellation or rescheduling must be submitted to our office in writing. Fees will be billed to the requesting party unless otherwise agreed upon.

	Half Day Hearing (4 hours or less)	Full Day Hearing	Multi Day Hearings*
Notice of 14 days or less	Full Payment Required	Full Payment Required	Full Payment Required
Notice of 15 – 30 days	\$0	\$0	Full Payment Required
Notice of 31 days or more	\$0	\$0	\$0

*Please note that all fees for multiple day hearings are due 60 days in advance.

We are happy to assist counsel with rescheduling a hearing. If appropriate notice is given, there is no continuance fee for the first rescheduling. For the second rescheduling and thereafter, if appropriate notice is provided, a \$100 continuance fee is billed per change.